

## NOTICE OF PUBLIC MEETING

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **5:00 p.m., Tuesday, August 1, 2023, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Presentation of Service and Meritorious Awards;
4. Approve the minutes of the June 6, 2023 special meeting and June 27, 2023 regular meeting;
5. Administration, Dispatch and Logistics Facilities Construction/Development Report, including:
  - a. status of construction of Phase II of District Administration complex, including construction/installation corrections, and take any necessary actions on same;
  - b. consider construction pay applications and/or change orders; and
  - c. status of preparation of Phase II Project construction audit and consider final pay application for Phase II Project expenditures, as necessary;
6. Chief Executive Officer's Report, including:
  - a. review compliance, communications, human resources matters, clinical matters and operations;
  - b. reject previously submitted proposals for cleaning and janitorial services for District facilities and authorize requesting new proposals for same;
  - c. discuss current insurance policies (property, general liability, workers' compensation and cyber liability) and broker and take necessary actions on same;
  - d. annual review of Chargemaster and take any necessary actions on same;
  - e. review and approve National Automotive Service Task Force Registry Agreement;
  - f. adopt Order Declaring Property as Surplus or Salvage Property and Authorizing Sale or Disposal of Same; and
  - g. review and authorize repairs and maintenance to District stations, as necessary;
7. Chief Financial Officer Report, including:
  - a. approve payment of bills and issuance of checks;
  - b. review Investment Report;
  - c. adopt Resolution Adopting Amended District Fees of Office and Reimbursement Policy;
  - d. amend budget for Fiscal Year Ending ("FYE") December 31, 2023, if necessary;
  - e. review proposed budget for FYE December 31, 2024;
  - f. review status of payroll services transition and take any necessary actions on same; and
  - g. terminate current \$25 million Stellar Bank Irrevocable Letter of Credit ("LOC") and accept new \$5 million Stellar Bank LOC;
8. Tax Assessor/Collector's Report;


9. Attorney's Report, including:
  - a. review recent Public Information Act requests and status of responses to same;
  - b. status of *Cypress Creek Emergency Medical Services vs. the District, et al*, and related legal matters and take any necessary actions on same; and
  - c. review release of District patient protected health information, including interim data sharing agreement regarding same with Texas Emergency Communications Center, and take any necessary actions on same;
10. District personnel matters, including review and amend Holiday Policy, as necessary;
11. District real estate matters, including:
  - a. authorize requesting proposals for a planner to prepare and submit a replat of the District Administration property; and
  - b. authorize requesting qualifications for preparation of a real estate appraisal of the District's Administration property;
12. Executive Session pursuant to Chapter 551, Texas Government Code, ("Open Meetings Act") to discuss District matters, as may be necessary; and
13. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act ("OMA") to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the OMA that authorizes the closed or Executive Session.

EXECUTED this 28<sup>th</sup> day of July, 2023.

(DISTRICT SEAL)



  
\_\_\_\_\_  
Regina D. Adams  
Radcliffe Adams Barner PLLC  
General Counsel for the District